

Hollington Old Church Bowls Club - the General Data Protection Regulation

The purpose of this document is to meet the requirements of the General Data Protection Regulation Policy, that came into effect in 2016 and is enforceable from 25th May 2018. It describes what personal data is collected and held by H.O.C.B.C. who is responsible, where and how it is stored, who can view it and what they can view, any information that is shared, and what options those whose data is held have regarding that data.

What data is held

For each H.O.C.B.C. member:

Name; postal address; date of birth; email address (where applicable), telephone number(s) (where applicable) and year of joining the club.

Where it is stored

The data is held in electronic form on computer and in hard copy form on paper, both maintained by the club Secretary and Chairman, at their addresses.

Who can view the data and what can they view

Any member can, by request to the club Secretary, see any of the data held about them, as described under "What data is held" above.

What information is shared

Names, addresses and telephone numbers are shared with other members, for the purpose of communications between members. Emails are sent blind, so that email addresses are not shared.

No information is shared with people or organisations outside of the club.

Rights of those whose data is held

Any member has the right to:

1. Be removed from the list;
2. See what information is stored (on them);
3. Have history deleted (theirs);
4. Change details.

You should be aware however, that if you do not want such data to be held by the club, it will not be possible to provide you with information about club activities.

Please note that unless you notify the club Secretary otherwise, in writing, after reading this document, you will be deemed to have understood and accepted the terms and conditions contained within it.